



Minutes

Of a Meeting of the Kenora Urban Trails Committee of the City of Kenora Wednesday, June 13, 2018 at 4:00 p.m. Operations Building Board Room

~~~~~

**With** Judy Underwood, Councillor Sharon Smith, Ren Amell, Tanis McIntosh, Dave Schwartz

**Staff** Kylie Hissa - Planning Assistant, Josh Nelson - Tourism Development Officer, Kelly Galbraith - Administrative Assistant

**Regrets** Barry Corbett, Heather Gushulak, Diane Pelletier - Chair, Steve Mastromatteo

### 1. Call to Order

Judy called the meeting to order at 4:00pm.

### 2. Declaration of Pecuniary Interests

There were none declared.

### 3. Confirmation of Previous Meeting Minutes

**Moved by Councillor Sharon Smith, seconded by Judy Underwood and CARRIED**

That the Minutes of the Kenora Urban Trails Committee meeting held on May 9, 2018 be confirmed as written and circulated.

### 4. Volunteer Hours

| Volunteer        | Jan  | Feb | Mar | Apr | May  | Jun  | Jul | Aug | Sept | Oct | Nov | Dec |
|------------------|------|-----|-----|-----|------|------|-----|-----|------|-----|-----|-----|
| Barry            |      |     |     | 25  | 1.25 |      |     |     |      |     |     |     |
| Councillor Smith | 1.25 |     |     |     | 1.25 | 2.25 |     |     |      |     |     |     |
| Dave             | 1.25 |     |     |     |      | 1.25 |     |     |      |     |     |     |

|                                         |      |  |  |      |      |      |  |  |  |  |  |  |
|-----------------------------------------|------|--|--|------|------|------|--|--|--|--|--|--|
| Diane                                   | 1.25 |  |  | 1.25 | 1.25 |      |  |  |  |  |  |  |
| Erik                                    | 1.25 |  |  |      |      |      |  |  |  |  |  |  |
| Heather                                 |      |  |  |      |      |      |  |  |  |  |  |  |
| Judy                                    | 1.25 |  |  | 1.25 | 1.25 | 2.25 |  |  |  |  |  |  |
| Ren                                     |      |  |  | 1.25 | 1.25 | 2.25 |  |  |  |  |  |  |
| Steve                                   |      |  |  |      |      |      |  |  |  |  |  |  |
| Tanis                                   | 1.25 |  |  | 1.25 |      | 1.25 |  |  |  |  |  |  |
| Staff                                   |      |  |  |      |      |      |  |  |  |  |  |  |
| Dwayne                                  |      |  |  | 1.25 | 1.25 |      |  |  |  |  |  |  |
| Josh                                    | 1.25 |  |  | 1.25 | 1.25 | 1.25 |  |  |  |  |  |  |
| Kelly                                   | 1.25 |  |  | 1.25 | 1.25 | 1.25 |  |  |  |  |  |  |
| Kyliee                                  |      |  |  | 1.25 | 1.25 | 1.25 |  |  |  |  |  |  |
| Melissa                                 |      |  |  | 1.25 |      |      |  |  |  |  |  |  |
| Friends of Trails<br>/Bike<br>Committee |      |  |  |      |      |      |  |  |  |  |  |  |

## 5. 2018 Budget

The Kenora Urban Trails Committee 2018 budget request of \$15,000 was denied. Councillor Smith provided some background on the budget decision process and shared that this year was a particularly difficult year for budgets. She commended City staff for their work on budget deliberations and dealing with the pressures this puts upon them. Some committee members expressed gratitude for the mailer that was sent out "How Property Tax Dollars Are Split – Taxes and Services". Although the committee's budget request was denied this year, the group was encouraged to submit requests in the future.

## 6. Norman Trail

**Moved by Councillor Sharon Smith, seconded by Ren Amell and CARRIED**

That the Kenora Urban Trails Committee has investigated the opportunity to build a trail between the Lake of the Woods Discovery Centre and Norman Park; upon site inspection it was determined that due to financial constraints and difficulty of site terrain the Kenora Urban Trails Committee will not move forward with this project at this time.

And furthermore;

That this item will be removed from the current Kenora Urban Trails Committee work plan.

**Discussion:**

Ren and Josh mapped out potential trail locations between the Lake of the Woods Discovery Centre and Norman Park. Some concerns were identified including the steep slope on the section of the proposed trail behind the Discovery Centre and the close proximity of the proposed trail to the docks belonging to the condo complex nearby.

Possible solutions to the concerns brought forward were discussed at length as well as the intention of the trail. Councillor Smith will bring the motion forward to Karen Brown, CAO to determine the communication plan to the Rotary Club of Kenora.

**7. Walking Tour App Mock-Ups**

Mock-ups for the Walking Tour App were circulated to the group for their review. Josh shared that there have been some delays on project due to the need for more information on the historical tour component. It is expected that the app will launch in late July or early August.

It was asked if any information points were incorporated into the app and Josh shared that information points have not been incorporated however this is something that can be done once the app is launched. Incorporating bike routes was discussed at length. The app does have the ability to have bike routes added and similar to information points, the bike routes can be added once the app launches however, the risk assessment and liability will need to be researched. Councillor Smith will bring this item forward to Karen Brown and Bruce Graham for a definitive answer.

**8. Roundtable**

Judy & Councillor Smith – Judy and Councillor Smith walked the Laurenson's Creek trail prior to the meeting. They shared that hydro has done some cutting and large woodchip piles have been left behind on the trail. The cutting has wiped out much of the canopy and brush and left the trail very exposed. Josh informed the group the hydro poles needed to be relocated due to construction on a nearby bridge. The group discussed the reaching out to hydro to mitigate the area. Opportunities for partnerships with hydro, nearby schools and funding from the MNR grant were also discussed. It was noted that Laurenson's Creek is designated as a provincial wetland.

The group was reminded that they will need to re-apply for committee membership in the fall. Their term will expire on November 30, 2018. Kelly will provide applications and information once available.

Ren brought forward an area of concern on a bike trail. He asked who at the City this should be brought forward to. Contact information was provided.

## **9. Next meeting**

- To be determined

## **10. Adjournment**

The meeting was adjourned at 5:10 p.m.